

LOUISIANA HOUSING COUNCIL, INC.

CHAPTER OF NAHRO

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July 26, 2017

TO: LHC Membership
FROM: Vonda Waskom, Maintenance Committee Chair
RE: 2017 Maintenance Workshop

The 2017 Maintenance Workshop will be held August 8 - 10, 2017 at the Paragon Casino Resort at 711 Paragon Place, Marksville, LA 71351. Room rates for this workshop are **\$89.00** plus tax for a standard guest room, **\$110.00** plus tax for a deluxe atrium guest room, a **\$30.00** charge for a third person in a double room, and all guests must present a valid credit card or **\$50** cash deposit upon arrival for incidentals. When calling to make your reservations, please refer to the Louisiana Housing Council Maintenance Workshop – **LHCA07G**. The cut-off date for these rates is **Friday, July 28, 2017**. Call 1-800-642-7777 to make your reservations.

We have great trainings, good food, and fun times planned for you! LHC has the best maintenance around, so, don't miss the chance to meet and learn from knowledgeable and experienced maintenance personnel and trainers. This year we will have a LHC Maintenance Talent Show on Wednesday evening from 6-7:30 PM. Each contestant will have a performance time of **ONLY 3 MINUTES**, so keep it short and sweet guys. You can register for the talent show at the registration table. The agenda is attached, but here is some information on a couple of the classes that we are offering.

Bryck Guibor with Training Services Association will be leading a nine hour seminar on rehabilitating houses and apartments. The purpose of the seminar is to assist agencies to maximize the time and money they spend rehabilitating older properties. Billy Towe, refrigeration repairman trainer with GE, will conduct a three hour training segment during the workshop. The training will cover the steps of determining and fixing problems with refrigerators. Participants will also receive a training manual with easy to follow steps on refrigeration repairs.

If you plan to ONLY ATTEND THE HQS SESSION ON WEDNESDAY, the registration fee is \$75.00 for LHC members and \$125.00 for non-members.

The TENTATIVE agenda and registration forms are enclosed and will also be on our LHC website: www.lanahro.org if you need additional copies. Feel free to contact Jessica or me if you have any questions. Look forward to seeing you in August.

Vonda Waskom, Chair
LHC Maintenance Committee

Do not forget to bring your tax exempt forms. Everyone who is tax exempt will need to present the form at check-in.

2017 MAINTENANCE WORKSHOP TENTATIVE AGENDA

August 8 – 10, 2017

Paragon Casino Resort

Marksville, LA

TUESDAY, AUGUST 8, 2017

11:00 AM – 2:00 PM

South Foyer

REGISTRATION & TALENT SHOW SIGN UP

All those interested in being a contestant in the Talent Show, please sign up at the registration table!!!! Each performance has a time limit on ONLY 3 MINUTES so keep it short & sweet guys!!!!

12:00 PM – 1:00 PM

Mari Showroom

OPENING LUNCHEON

Presiding: Vonda Waskom, LHC Maintenance Committee Chair

Greeting: Tonya Mabry, LHC President

1:00 PM – 2:30 PM

Arsene Ballroom

SLIP/TRIP/FALL EXPOSURE AND CONTROL

Moderator: Ricky Dupuis, Mamou Housing Authority

Presenter: Tommy Normand, Arthur J. Gallagher Risk Management

1:00 PM – 2:30 PM

Belazaire Ballroom

REHABILITATING HOUSES & APARTMENTS

Moderator: Susan Mendoza, Patterson Housing Authority

Presenter: Bryck Guibor, Training Service Association

3:00 PM – 4:30 PM

Arsene Ballroom

INCIDENTS – REPORTING & WHAT TO SAY/WHAT NOT TO SAY TO TENANTS

Moderator: Ricky Dupuis, Mamou Housing Authority

Presenters: Tommy Normand, Arthur J. Gallagher Risk Management

Debbie Crosby, Arthur J. Gallagher Risk Management

3:00 PM – 4:30 PM

Belazaire Ballroom

REHABILITATING HOUSES & APARTMENTS

Moderator: Susan Mendoza, Patterson Housing Authority

Presenter: Bryck Guibor, Training Service Association

3:00 PM

Mari Showroom

EXHIBITOR SET-UP BEGINS

6:00 PM – 9:00 PM

Suite #3313 South Tower

HOSPITALITY

WEDNESDAY, AUGUST 9, 2017

7:30 AM – 8:30 AM

Mari Showroom

BREAKFAST WITH EXHIBITORS

8:00 AM

South Foyer

TALENT SHOW SIGN-UP

All those interested in being a contestant in the Talent Show, please sign up at the registration table!!!! Each performance has a time limit on ONLY 3 MINUTES so keep it short & sweet guys!!!!

8:30 AM – 10:00 AM

Arsene Ballroom

DRYWALL

Moderator: Joseph Pitre, Opelousas Housing Authority

Presenters: Troy Reimonenq, St. John the Baptist Housing Authority

Randy Sanders, St. John the Baptist Housing Authority

8:30 AM – 10:00 AM

Chiqui I Room

HQS

Moderator: Vonda Waskom, Bogalusa Housing Authority

Presenter: Kenneth Starnes, Bossier Parish Section 8

8:30 AM – 10:00 AM

Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battley, New Roads Housing Authority

Presenter: Vann Flippen, Chadwell Supply

8:30 AM – 10:00 AM

Chiqui II Room

REFRIGERATION REPAIRS

Moderator: Ruth Franklin, Donaldsonville Housing Authority

Presenter: Billy Towe, General Electric

8:30 AM – 10:00 AM

Belazaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, Cottonport Housing Authority

Presenter: Bryck Guibor, Training Service Association

2017 MAINTENANCE WORKSHOP TENTATIVE AGENDA
August 8 – 10, 2017

Paragon Casino Resort

Marksville, LA

WEDNESDAY, AUGUST 9, 2017 *continued...*

10:00 AM – 10:30 AM

Mari Showroom

BREAKFAST WITH EXHIBITORS

10:30 AM – 12:00 PM

Arsene Ballroom

DRYWALL (*continued...*)

Moderator: Joseph Pitre, *Opelousas Housing Authority*

Presenters: Troy Reimonenq, *St. John the Baptist Housing Authority*

Randy Sanders, *St. John the Baptist Housing Authority*

10:30 AM – 12:00 PM

Chiqui I Room

HQS (*continued...*)

Moderator: Vonda Waskom, *Bogalusa Housing Authority*

Presenter: Kenneth Starnes, *Bossier Parish Section 8*

10:30 AM – 12:00 PM

Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battle, *New Roads Housing Authority*

Presenter: Vann Flippen, *Chadwell Supply*

10:30 AM – 12:00 PM

Chiqui II Room

REFRIGERATION REPAIRS

Moderator: Ruth Franklin, *Donaldsonville Housing Authority*

Presenter: Billy Towe, *General Electric*

10:30 AM – 12:00 PM

Belzaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, *Cottonport Housing Authority*

Presenter: Bryck Guibor, *Training Service Association*

12:00 PM – 1:00 PM

Mari Showroom

EXHIBITORS' LUNCHEON

1:00 AM – 2:30 PM

Arsene Ballroom

DRYWALL (*repeat session...*)

Moderator: Joseph Pitre, *Opelousas Housing Authority*

Presenters: Troy Reimonenq, *St. John the Baptist Housing Authority*

Randy Sanders, *St. John the Baptist Housing Authority*

1:00 AM – 2:30 PM

Chiqui I Room

S8: ADMIN PLAN, REQUIRED FILE DOCUMENTS & RENT REASONABLENESS

Moderator: Vonda Waskom, *Bogalusa Housing Authority*

Presenter: Kenneth Starnes, *Bossier Parish Section 8*

1:00 AM – 2:30 PM

Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battle, *New Roads Housing Authority*

Presenter: Vann Flippen, *Chadwell Supply*

1:00 AM – 2:30 PM

Chiqui II Room

REFRIGERATION REPAIRS (*repeat session...*)

Moderator: Ruth Franklin, *Donaldsonville Housing Authority*

Presenter: Billy Towe, *General Electric*

1:00 AM – 2:30 PM

Belzaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, *Cottonport Housing Authority*

Presenter: Bryck Guibor, *Training Service Association*

2:30 PM – 3:00 PM

Mari Showroom

BREAKFAST WITH EXHIBITORS

3:00 AM – 4:30 PM

Arsene Ballroom

DRYWALL (*repeat session continued...*)

Moderator: Joseph Pitre, *Opelousas Housing Authority*

Presenters: Troy Reimonenq, *St. John the Baptist Housing Authority*

Randy Sanders, *St. John the Baptist Housing Authority*

2017 MAINTENANCE WORKSHOP TENTATIVE AGENDA
August 8 – 10, 2017

Paragon Casino Resort

Marksville, LA

WEDNESDAY, AUGUST 9, 2017 *continued...*

- 3:00 AM – 4:30 PM**
Chiqui I Room
S8: ADMIN PLAN, REQUIRED FILE DOCUMENTS & RENT REASONABLENESS
(continued...)
Moderator: Vonda Waskom, Bogalusa Housing Authority
Presenter: Kenneth Starnes, Bossier Parish Section 8
- 3:00 AM – 4:30 PM**
Chiqui III Room
HVAC INDUSTRY UPDATES
Moderator: Paul Rush-Battle, New Roads Housing Authority
Presenter: Vann Flippen, Chadwell Supply
- 3:00 AM – 4:30 PM**
Chiqui II Room
REFRIGERATION REPAIRS (repeat session continued...)
Moderator: Ruth Franklin, Donaldsonville Housing Authority
Presenter: Billy Towe, General Electric
- 3:00 AM – 4:30 PM**
Belzaire Ballroom
REHABILITATING HOUSES & APARTEMENTS
Moderator: Keteral Ducote, Cottonport Housing Authority
Presenter: Bryck Guibor, Training Service Association
- 6:00 PM – 7:30 PM**
Mari Showroom
DINNER WITH EXHIBITORS & TALENT SHOW
- 7:30 PM – 9:00 PM**
Suite #3313 South Tower
HOSPITALITY

THURSDAY, AUGUST 10, 2017

- 7:30 AM – 8:30 AM**
Mari Showroom
BREAKFAST WITH EXHIBITORS
- 8:30 AM – 9:15 AM**
Mari Showroom
BREAK WITH EXHIBITORS
- 9:15 AM – 9:45 AM**
Arsene Ballroom
SHARKBITE DEMONSTRATION
Moderator: Vonda Waskom, Bogalusa Housing Authority
Presenter: Jim Stewart, SharkBite
- 10:00 AM**
Mari Showroom
EXHIBITOR BREAKDOWN
- 10:00 AM – 11:00 AM**
Arsene Ballroom
CIVIL SERVICE ETHICS
Presiding: Amanda Franklin, J.D., Area Assistant Vice President & Certified Ethics Trainer, Arthur J. Gallagher Risk Management
- 11:00 AM**
Arsene Ballroom
DOOR PRIZES & CLOSING COMMENTS
Presiding: Vonda Waskom, LHC Maintenance Committee Chair

MEETING ADJOURNED!!!

LOUISIANA HOUSING COUNCIL OF NAHRO
LHC ANNUAL MAINTENANCE-MANAGEMENT WORKSHOP
AUGUST 8 – 10, 2017

Paragon Casino Resort

711 Paragon Place

Marksville, LA

ADVANCE REGISTRATION

Is your agency a paid-up member of the Louisiana Housing Council? Yes No

	<u>MEMBERS</u>	<u>NON-MEMBERS</u>
<input type="checkbox"/> ADVANCE REGISTRATION	\$175.00	\$225.00
<input type="checkbox"/> LATE REGISTRATION <i>(Registrations received after 8/1/2017)</i>	\$200.00	\$250.00
<input type="checkbox"/> ONSITE REGISTRATION	\$225.00	\$275.00
<input type="checkbox"/> HQS SESSION ONLY (ALL DAY ON WEDNESDAY)	\$75.00	\$125.00

For every 3 full price registrations, the fourth one is only \$50.00.

NOTE: PLEASE BE SURE TO COMPLETE THIS FORM IN ITS ENTIRETY TO AVOID DELAYS IN PROCESSING YOUR REGISTRATION. THERE WILL BE A \$25.00 SERVICE CHARGE ON ALL REGISTRATIONS CANCELLED AFTER AUGUST 1, 2017.

AGENCY NAME: _____

MAILING ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP CODE:** _____

PHONE: _____ **FAX:** _____

EMAIL ADDRESS: _____

PERSON(S) ATTENDING:

- 1) Name: _____ First Time Attendee? Yes No
 Title: _____ Years of service in maintenance _____
- 2) Name: _____ First Time Attendee? Yes No
 Title: _____ Years of service in maintenance _____
- 3) Name: _____ First Time Attendee? Yes No
 Title: _____ Years of service in maintenance _____
- 4) Name: _____ First Time Attendee? Yes No
 Title: _____ Years of service in maintenance _____

 Payment Method: Make checks payable to **Louisiana Housing Council** (A 3% fee will be added if paying by credit card.)

Check#: _____ **Amount \$** _____ **Credit Card#:** _____

Credit Card Exp. Date: _____ **3 Digit CID Code:** _____

Name as it appears on Credit Card: _____

Billing Address of Credit Card: _____ **City/St/Zip:** _____

Contact Person: _____ **Phone#:** _____

Email Address to send receipt: _____

Please remit form and payment to: Louisiana Housing Council
 2910 Common St. Lake Charles, LA 70601

For additional registration forms please download the Maintenance Workshop Announcement from the LHC website at www.lanahro.org