

LOUISIANA HOUSING COUNCIL, INC.

CHAPTER OF NAHRO

2910 Common St.
Lake Charles, LA 70601
Phone (337) 564-5694
Fax (337)-564-5703

July 26, 2017

Dear Exhibitor:

The Louisiana Housing Council of NAHRO has scheduled its Annual Maintenance Workshop for August 8 - 10, 2017, at the Paragon Casino Resort in Marksville, Louisiana. Your company is invited to purchase a booth and display your products or services at this meeting. The cost of the booth is **\$400.00**. Attached is a tentative agenda and an exhibitor's registration form. All events in the exhibitor hall are shown in blue on the agenda.

We continue to emphasize the importance of maintenance to the overall operation of housing authorities. We hope these workshops encourage the executive directors to not only send their maintenance personnel, but to also attend with them.

The booths will be assigned on a first come/first served basis and will be available to you at **3:00 PM** on Tuesday, August 8th, 2017. In addition to exhibit booths, contact opportunity will be maximized with breaks, meals, and events being scheduled. Want to be forever memorable with LHC maintenance? Sign up for our talent show taking place Wednesday evening during the exhibitor reception.

In order to confirm your reservation, please forward your completed registration contract & check (made payable to Louisiana Housing Council Booth Fund) to: Louisiana Housing Council, 2910 Common St., Lake Charles, LA 70601.

The Paragon Casino Resort is located at 711 Paragon Place, Marksville, LA 71351. Room rates for this workshop are **\$89.00** plus tax for a standard guest room, **\$110.00** plus tax for a deluxe atrium guest room, a **\$30.00** charge for a third person in a double room, and all guests must present a valid credit card or **\$50** cash deposit upon arrival for incidentals. When calling to make your reservations, please refer to the Louisiana Housing Council Maintenance Workshop – **LHCA07G**. The cut-off date for these rates is **July 17, 2017**. Call 1-800-642-7777 to make your reservations.

We are excited to share an opportunity for you to participate in the LHC Scholarship Foundation program through a tax-deductible donation. The Scholarship Foundation helps to fund college scholarships for Louisiana public housing tenants and children of agency staff. Since 1988, LHC has awarded \$336,500 in scholarships, including \$24,150 awarded in 2017. To participate, please make checks payable to the LHC Scholarship Foundation, and send to: 330 Marshall Street, Suite 900, Shreveport, LA 71101. Special recognition will be given in our 2017 LHC Maintenance Workshop and Fall Conference programs for your participation.

If you should have any questions or require additional information, please contact Jessica Strange at 318-226-1411 or Vonda Waskom at 985-735-6533. Look forward to seeing you in August!

Sincerely,

Vonda Waskom, Chair
LHC Maintenance Committee



IF YOU REGISTER AT THE 2017 MAINTENANCE WORKSHOP AT THE \$400.00 REGISTRATION RATE, YOU BECOME ELIGIBLE TO EXHIBIT AT OUR 2017 ANNUAL FALL CONFERENCE IN SEPTEMBER FOR ONLY \$200.00. NOW THAT'S A GREAT DEAL!!!! WE HOPE TO SEE YOU AT BOTH MEETINGS.

2017 MAINTENANCE WORKSHOP TENTATIVE AGENDA

August 8 – 10, 2017

Paragon Casino Resort

Marksville, LA

TUESDAY, AUGUST 8, 2017

11:00 AM – 2:00 PM

South Foyer

REGISTRATION & TALENT SHOW SIGN UP

All those interested in being a contestant in the Talent Show, please sign up at the registration table!!!! Each performance has a time limit on ONLY 3 MINUTES so keep it short & sweet guys!!!!

12:00 PM – 1:00 PM

Mari Showroom

OPENING LUNCHEON

Presiding: Vonda Waskom, LHC Maintenance Committee Chair

Greeting: Tonya Mabry, LHC President

1:00 PM – 2:30 PM

Arsene Ballroom

SLIP/TRIP/FALL EXPOSURE AND CONTROL

Moderator: Ricky Dupuis, Mamou Housing Authority

Presenter: Tommy Normand, Arthur J. Gallagher Risk Management

1:00 PM – 2:30 PM

Belazaire Ballroom

REHABILITATING HOUSES & APARTMENTS

Moderator: Susan Mendoza, Patterson Housing Authority

Presenter: Bryck Guibor, Training Service Association

3:00 PM – 4:30 PM

Arsene Ballroom

INCIDENTS – REPORTING & WHAT TO SAY/WHAT NOT TO SAY TO TENANTS

Moderator: Ricky Dupuis, Mamou Housing Authority

Presenters: Tommy Normand, Arthur J. Gallagher Risk Management

Debbie Crosby, Arthur J. Gallagher Risk Management

3:00 PM – 4:30 PM

Belazaire Ballroom

REHABILITATING HOUSES & APARTMENTS

Moderator: Susan Mendoza, Patterson Housing Authority

Presenter: Bryck Guibor, Training Service Association

3:00 PM

Mari Showroom

EXHIBITOR SET-UP BEGINS

6:00 PM – 9:00 PM

Suite #3313 South Tower

HOSPITALITY

WEDNESDAY, AUGUST 9, 2017

7:30 AM – 8:30 AM

Mari Showroom

BREAKFAST WITH EXHIBITORS

8:00 AM

South Foyer

TALENT SHOW SIGN-UP

All those interested in being a contestant in the Talent Show, please sign up at the registration table!!!! Each performance has a time limit on ONLY 3 MINUTES so keep it short & sweet guys!!!!

8:30 AM – 10:00 AM

Arsene Ballroom

DRYWALL

Moderator: Joseph Pitre, Opelousas Housing Authority

Presenters: Troy Reimonenq, St. John the Baptist Housing Authority

Randy Sanders, St. John the Baptist Housing Authority

8:30 AM – 10:00 AM

Chiqui I Room

HQS

Moderator: Tammy Groover, Covington Housing Authority

Presenter: Kenneth Starnes, Bossier Parish Section 8

8:30 AM – 10:00 AM

Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battley, New Roads Housing Authority

Presenter: Vann Flippen, Chadwell Supply

8:30 AM – 10:00 AM

Chiqui II Room

REFRIGERATION REPAIRS

Moderator: Ruth Franklin, Donaldsonville Housing Authority

Presenter: Billy Towe, General Electric

8:30 AM – 10:00 AM

Belazaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, Cottonport Housing Authority

Presenter: Bryck Guibor, Training Service Association

2017 MAINTENANCE WORKSHOP TENTATIVE AGENDA

August 8 – 10, 2017

Paragon Casino Resort

Marksville, LA

WEDNESDAY, AUGUST 9, 2017 *continued...*

10:00 AM – 10:30 AM

Mari Showroom

BREAKFAST WITH EXHIBITORS

10:30 AM – 12:00 PM

Arsene Ballroom

DRYWALL *(continued...)*

Moderator: Joseph Pitre, *Opelousas Housing Authority*

Presenters: Troy Reimonenq, *St. John the Baptist Housing Authority*
Randy Sanders, *St. John the Baptist Housing Authority*

10:30 AM – 12:00 PM

Chiqui I Room

HQS *(continued...)*

Moderator: Tammy Groover, *Covington Housing Authority*

Presenter: Kenneth Starnes, *Bossier Parish Section 8*

10:30 AM – 12:00 PM

Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battley, *New Roads Housing Authority*

Presenter: Vann Flippen, *Chadwell Supply*

10:30 AM – 12:00 PM

Chiqui II Room

REFRIGERATION REPAIRS

Moderator: Ruth Franklin, *Donaldsonville Housing Authority*

Presenter: Billy Towe, *General Electric*

10:30 AM – 12:00 PM

Belzaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, *Cottonport Housing Authority*

Presenter: Bryck Guibor, *Training Service Association*

12:00 PM – 1:00 PM

Mari Showroom

EXHIBITORS' LUNCHEON

1:00 AM – 2:30 PM

Arsene Ballroom

DRYWALL *(repeat session...)*

Moderator: Joseph Pitre, *Opelousas Housing Authority*

Presenters: Troy Reimonenq, *St. John the Baptist Housing Authority*
Randy Sanders, *St. John the Baptist Housing Authority*

1:00 AM – 2:30 PM

Chiqui I Room

S8: ADMIN PLAN, REQUIRED FILE DOCUMENTS & RENT REASONABLENESS

Moderator: Vonda Waskom, *Bogalusa Housing Authority*

Presenter: Kenneth Starnes, *Bossier Parish Section 8*

1:00 AM – 2:30 PM

Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battley, *New Roads Housing Authority*

Presenter: Vann Flippen, *Chadwell Supply*

1:00 AM – 2:30 PM

Chiqui II Room

REFRIGERATION REPAIRS *(repeat session...)*

Moderator: Ruth Franklin, *Donaldsonville Housing Authority*

Presenter: Billy Towe, *General Electric*

1:00 AM – 2:30 PM

Belzaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, *Cottonport Housing Authority*

Presenter: Bryck Guibor, *Training Service Association*

2:30 PM – 3:00 PM

Mari Showroom

BREAKFAST WITH EXHIBITORS

3:00 AM – 4:30 PM

Arsene Ballroom

DRYWALL *(repeat session continued...)*

Moderator: Joseph Pitre, *Opelousas Housing Authority*

Presenters: Troy Reimonenq, *St. John the Baptist Housing Authority*
Randy Sanders, *St. John the Baptist Housing Authority*

2017 MAINTENANCE WORKSHOP TENTATIVE AGENDA

August 8 – 10, 2017

Paragon Casino Resort

Marksville, LA

WEDNESDAY, AUGUST 9, 2017 *continued...*

3:00 AM – 4:30 PM
Chiqui I Room

S8: ADMIN PLAN, REQUIRED FILE DOCUMENTS & RENT REASONABLENESS
(continued...)

Moderator: Vonda Waskom, Bogalusa Housing Authority

Presenter: Kenneth Starnes, Bossier Parish Section 8

3:00 AM – 4:30 PM
Chiqui III Room

HVAC INDUSTRY UPDATES

Moderator: Paul Rush-Battley, New Roads Housing Authority

Presenter: Vann Flippen, Chadwell Supply

3:00 AM – 4:30 PM
Chiqui II Room

REFRIGERATION REPAIRS (repeat session continued...)

Moderator: Ruth Franklin, Donaldsonville Housing Authority

Presenter: Billy Towe, General Electric

3:00 AM – 4:30 PM
Belzaire Ballroom

REHABILITATING HOUSES & APARTEMENTS

Moderator: Keteral Ducote, Cottonport Housing Authority

Presenter: Bryck Guibor, Training Service Association

6:00 PM – 7:30 PM
Mari Showroom

DINNER WITH EXHIBITORS & TALENT SHOW

7:30 PM – 9:00 PM
Suite #3313 South Tower

HOSPITALITY

THURSDAY, AUGUST 10, 2017

7:30 AM – 8:30 AM
Mari Showroom

BREAKFAST WITH EXHIBITORS

8:30 AM – 9:15 AM
Mari Showroom

BREAK WITH EXHIBITORS

9:15 AM – 9:45 AM
Arsene Ballroom

SHARKBITE DEMONSTRATION

Moderator: Vonda Waskom, Bogalusa Housing Authority

Presenter: Jim Stewart, SharkBite

10:00 AM
Mari Showroom

EXHIBITOR BREAKDOWN

10:00 AM – 11:00 AM
Arsene Ballroom

CIVIL SERVICE ETHICS

Presiding: Amanda Franklin, J.D., Area Assistant Vice President & Certified Ethics Trainer, Arthur J. Gallagher Risk Management

11:00 AM
Arsene Ballroom

DOOR PRIZES & CLOSING COMMENTS

Presiding: Vonda Waskom, LHC Maintenance Committee Chair

MEETING ADJOURNED!!!

EXHIBITOR REGISTRATION
Louisiana House Council of NAHRO Maintenance Workshop
August 8 – 10, 2016

Paragon Casino Resort 711 Paragon Place Marksville, LA 71351

*Exhibitors who pay the \$400 registration for the Maintenance Workshop will pay only \$200 for the Fall Conference.
A total fee of \$600 for both!!*

My firm, as named below, wishes to exhibit/participate during the 2017 LHC Maintenance Workshop being held August 8 - 10, 2017, at the Paragon Casino Resort located at 711 Paragon Place, Marksville, LA 71351.

- | | | | |
|---------------------------------------------------------|--------------------------|--------------------|----------|
| 1. Exhibitor Registration (<i>One Representative</i>) | <input type="checkbox"/> | \$400.00 per booth | \$ _____ |
| 2. Additional Exhibitor or Professional | <input type="checkbox"/> | \$95.00 per person | \$ _____ |
| 3. Professional – No Booth | <input type="checkbox"/> | \$200.00 | \$ _____ |

Please be sure to complete this form in its entirety to avoid delays in processing your registration. Submission of this reservation form must be accompanied by the FULL PAYMENT.

*** Make all checks payable to: LHC Booth Fund***

REGISTRATION FEES ARE **NOT** REFUNDALBE IF AGREEMENT IS CANCELLED AFTER 8/1/2017.

(Please complete all items on this form. The information you provide will be used on the LHC website (www.lanahro.org), in the LHC quarterly newsletter, and in the Fall and May Conference programs.)

COMPANY NAME: _____
CONTACT PERSON: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP CODE:** _____
TELEPHONE NO: _____ **FAX NO:** _____
EMAIL ADDRESS: _____ **WEBSITE ADDRESS:** _____
Products and services provided by company: _____

Name for the Booth Sign: _____
(Please print & check spelling carefully)

NAME OF FIRM'S REPRESENTATIVE(S) WHO WILL BE ATTENDING:

NAME	_____	TITLE	_____
NAME	_____	TITLE	_____
NAME	_____	TITLE	_____
NAME	_____	TITLE	_____

My firm will donate the following prize(s) for the Prize Drawing:

1. _____ 2. _____

Will you require electrical power at your booth: Yes No

Payment Method: Make checks payable to **Louisiana Housing Council** *(A fee of 3% will be added to credit card payments!!)*

Check#: _____ **Amount \$** _____ **Credit Card#:** _____

Credit Card Exp. Date: _____ **3 Digit CID Code:** _____

Name as it appears on Credit Card: _____

Billing Address of Credit Card: _____ **City/St/Zip:** _____

Contact Person: _____ **Phone#:** _____

Email Address to send receipt: _____

Please remit form and payment to: Louisiana Housing Council
2910 Common St. Lake Charles, LA 70601

For additional registration forms please download the May Conference Announcement from the LHC website at www.lanahro.org